

## Fundraising group treasurer

### Becoming a fundraising group treasurer

This role requires between 5-10 hours a month

- You will count any income with a witness and both sign the relevant counting form
- Have strong numerical skills and be confident managing large amounts of cash and coins
- Deposit and cash to the Together Trust Central office within 2 working days
- Keep a record of what is banked, inform the charity of all income and give a report at the group's meetings
- Be confident with money and record-keeping and log all income on a simple spreadsheet, this should be emailed to the Community Fundraiser monthly.
- Work in-line with the Together Trust's cash handling policy
- Minimum commitment of a year after training
- Inspiring others to support the work of the Together Trust

### Desired skills

- Able to communicate via email and have access to a computer
- Good verbal and written skills
- A previous financial role or an interest in finance is preferable
- Be committed to upholding the Together Trust Values of Positive, Professional, Passionate and Supportive

### What the Together Trust offers

- An introduction to the Together Trust and training relevant to your role
- References for employment
- Reasonable out of pocket expenses
- The chance to have fun!